



XANADU PRIVATE SCHOOL

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GRADE 10 – 12 FET PHASE PROSPECTUS

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ROOTED IN FAITH



FET PHASE

1. OBJECTIVE

The FET Phase comprises Grades 10-12.

2. SPIRITUAL GROWTH AND DEVELOPMENT

Our point of reference is that the classroom is an extension of the spiritual input that the child receives at home. Therefore, we aim to promote the values that are taught at home in order to establish them in the child's life.

Individuality is God-given and already established – we consequently encourage the opportunity to live life to the full. The execution of life skills based on Godly principles assist us in equipping pupils to live these values with conviction.

Our cell group ministry enables our pupils to become spiritually active to “live” out the following passions:

- God
- Integrity
- People
- Service
- Hartbeespoort
- Nations

A pupil adopts a younger friend from another class in the Foundation Phase and then he / she acts as guardian for this younger child.

The senior pupil undertakes to be involved in various aspects and opportunities of his / her adopted child's life.

3. PERSONAL DEVELOPMENT

Pupils are assisted individually in discovering their personal worth and the unique contribution that they can make to their community and society. Pupils are taught the importance of mutual respect, as well as appreciation of others' points of view and perceptions. This facilitates building meaningful relationships and interaction with fellow pupils, teamwork and coping skills.

Parents and other knowledgeable people enable us to prepare each pupil academically, spiritually and on a personal level for the future so that he / she can become a responsible adult who assumes a meaningful position in society.



4. CHRIST-CENTRED CURRICULUM

The FET Phases, although based on the Curriculum Assessment Policy Statement of the Department of Education, are adapted as far as possible to and integrated with Christ-Centred teaching.

The primary focus is to stimulate and develop creative thinking. The teacher facilitates the learning material and values, which in turn stimulates the pupil to reach his / her full potential by working independently.

Media integration is considered to be a very important aid. Other aids like computers, tablets, the internet, encyclopaedia, magazines, atlases, videos, posters, games, dictionaries, worksheets, textbooks, flash cards, pamphlets, CD players, etc. are implemented where applicable.

Each theme is related to a specific Biblical verse. This value in turn links in a natural way to the learning content.

5. CLASS ORGANISATION AND DISCIPLINE

Each pupil is an individual and is educated and taught accordingly. This implies that each pupil is rewarded or reprimanded (when necessary) according to his/ her own character and needs.

Class organization facilitates self-discipline. Group discussions take place on a continuous basis – afterwards application takes place individually. As soon as assignments have been completed successfully, further reinforcement or consolidation will take place. Pupils are afforded the opportunity to discuss problem areas and are assisted to come to grips with the learning material and finally more challenging enriching assignments can be given. Each pupil can excel according to his / her own potential.

Integrity is one of the XPS's passions and therefore we encourage pupils to live by it and to portray it in their work and lifestyle.

In the process of supporting our pupils to incorporate a sound value system in their lives, we make use of a detention class as a tool to affirm just this. Detention class is also used to catch up work.

In order to support class organisation and discipline **it is expected of each pupil to take the responsibility to catch up any work missed due to illness or absence within a week after returning to school.** The teacher will assist the pupil as far as possible. Pupils are responsible for keeping all books up to date. Parents should check their child's books on a weekly basis to ensure that all work is complete.

A doctor's certificate must be submitted when a pupil is absent due to illness.



When a pupil is absent due to other causes, vacation, etc. a written application should be handed in to the Head of department **prior** to absence, for approval.

No pupil will be allowed to leave the school premises during school hours without a written request prior to appointment handed in to the class teacher and the Head of department. No appointments are encouraged during school hours. Letters of request will be kept on file.

We spend part of the first period to focus on the day ahead and pupils that come late often feel anxious. We ask parents to please make sure that pupils arrive in time for school. When children are late, they must report to the office and then go to class. Children must not go directly to the class. Parents must only accompany children to the office.

6. BIRTHDAYS

The focus of a birthday in the class is celebrating a new year. Pupils are blessed by their fellow class mates through prayer.

On their birthdays, pupils are welcome to bring treats to school for their particular class. However, we do request that healthy eating habits are considered – especially for those friends with food allergies.

Unfortunately, birthday and class parties cannot be held during school hours. We also request that parties do not interfere with sport practices or matches. We would like to give preference to school participation.

Invitations to private parties must preferably be handed out personally and not in front of friends who are not invited and can be disappointed.

7. HOMEWORK

Homework is an extension of class work. Pupils determine their load of homework themselves. Classwork and corrections that are not completed within a specific time limit becomes homework. Reading, spelling, writing and Mathematics homework will be given on a daily basis.

Pupils are encouraged to use a diary in which homework is written down.

Working neatly and participating in enriching activities are encouraged at all times.

Homework given will also be available on the ITSI calendar (or alternatively on School Communicator). Teachers will update the site every Monday to add the following week's homework.

Please phone a friend (buddy) before contacting the teacher for homework information.



8. TEXTBOOKS

All our grade 10 - 12 pupils are required to purchase their own textbook.

All grade 10 - 12 pupils taking IT or CAT as a subject are also required to have a laptop with the following specifications:

COMPUTER SPECIFICATIONS FOR IT- AND CAT-PUPILS

- Computer
 - laptop
- Operating system
 - Windows 10
- Processor
 - 1 gigahertz (GHz) or faster x32-bit or x64-bit processor with SSE2 instruction set.
- Memory
 - 2 GB RAM
 - 3 GB USB
- Hard disk
 - 3.0 GB available disk space
- Display
 - 1024 x 768 screen resolution
- Graphics
 - Graphics hardware acceleration requires a Direct X 10 graphics card
- Software
 - Office Home & Student 2016
- Browser
 - The current version of Internet Explorer OR
 - Microsoft Edge or
 - Safari or
 - Chrome or
 - Firefox



Textbook lists:

Grade 10

List of textbooks:

Subject	Title	ISBN	Publisher
Afrikaans First Additional Language	Piekfyn Afrikaans Graad 10 Leerderboek vir Afrikaans Eerste Addisionele Taal	9781775896159	Best Books
	and Skilpoppe	9780624068532	Lapa
	and Skreeu e.a. verhale	9780799355840	Lapa
English Home Language	Solutions for all English Home Language Grade 10 Learner's Book	9781431013364	Macmillan
Mathematics	Mind Action Series Mathematics Grade 10 Textbook NCAPS	9781869217495	Allcopy
Mathematical Literacy	Mind Action Series Maths Literacy Gr. 10 Textbook	9781869216177	Allcopy
Life Science	The Answer Series Grade 10 Textbook Workbook, IEB (2015) OR Hardcopy – see below.		
Physical Science	Mind Action Series Physical Sciences Gr 10 Textbook Workbook, NCAPS OR Hardcopy – see below	9781869216238	Allcopy
Business Studies	Via Africa Business Studies Grade 10 Learner's Book	9781415443781	Via Afrika
Information Technology	Exploring IT Grade 10 Scratch & Java Programming And IT is gr8! @ Grade 10 Theory	9780994659422 9781920535070	Funworks Study Opportunities
CAT (Computer Application Technologies)	Computers, part of your life Gr. 10	9781920535124	Study Opportunities
History	Via Africa History Grade 10 Learner's Book	9781415444214	Via Afrika
Geography	Via Africa Geography Grade 10 Learner's Book	9781415444153	Via Afrika
Visual Art	Visual Art Gr. 10	9781920540586	Future Managers
Dramatic Arts	Via Africa dramatic Arts Grade 10 Learner's Book	9781415452264	Via Afrika



Hard Copy Textbooks OR PDF publications for Grade 10:

Subject	Title	ISBN	Publisher
Afrikaans First Additional Language	Afrikaans Taalgids	Order form to be sent out by school (Once Off)	
English Home Language	English Handbook and Study Guide (Once off)	9780620325837	Berlut book
English Home Language	Life of Pi <u>And</u> The Beneficiaries <u>And</u> Henry V	PDF	Will be uploaded at school.
Dramatic Arts	Antigone <u>and</u> Everyman <u>and</u> Master Harold and the Boys	PDF	Will be uploaded at school.
Physical Science	Mind Action Series Physical Sciences Gr 10 Textbook Workbook, NCAPS	9781869214371	Allcopy
Life Science	The Answer Series Grade 10 Textbook Workbook, IEB (2015)		(Available at CNA)
Geography	In Search of Mapwork Grade 10 to 12 (Each learner must have his/her own copy)	9780195984552	Oxford
Accounting	New Era Accounting Grade 10 Learners	9781920321406	Protea Bookshop
	New Era – Exercise Book 1 & 2	9781920321819	

Grade 11

List of textbooks:

Subject	Title	ISBN	Publisher
Afrikaans First Additional Language	Piekfyn Afrikaans Graad 11 Leerderboek vir Afrikaans Eerste Addisionele Taal	9781775896166	Best Books
	<u>and</u> Lien se lankstaankoene	9780624052326	
	<u>and</u> Verneukkind e.a. verhale	9780636201224	
English Home Language	Solutions for all English Home Language Grade 11 Learner's Book	9781431018611	Macmillan



Mathematics	Mind Action Series Mathematics Grade 11 Textbook NCAPS	9781869217532	Allcopy
Mathematical Literacy	Mind Action Series Mathematics Grade 11 Textbook NCAPS	9781869216191	Allcopy
Life Science	The Answer Series for Gr. 11 (IEB)		
Physical Science	Mind Action Series Physical Sciences Gr 11 Textbook Workbook, NCAPS		Allcopy
Business Studies	Via Africa Business Studies Grade 11 Learner's Book	9781415443804	Via Afrika
Information Technology	Exploring IT Grade 11 Scratch & Java Programming and IT is gr8! @ Grade 11 Theory	9780994659453 9781920535032	Funworks Study Opportunities
CAT (Computer Application Technologies)	Computers, part of your life Gr. 11	9781920535100	Study Opportunities
History	Via Africa History Grade 11 Learner's Book	9781415444221	Via Afrika
Geography	Via Africa Geography Grade 11 Learner's Book	9781415444160	Via Afrika
Visual Art	Visual Art Gr. 11	9781775810315	Future Managers
Dramatic Arts	Via Africa dramatic Arts Grade 11 Learner's Book	9781415452271	Via Afrika

Hard Copy Textbooks for Grade 11:

Subject	Title	ISBN	Publisher
Afrikaans First Additional Language	Afrikaans Taalgids	Order form to be sent out by school (Once Off)	
English Home Language	English Handbook and Study Guide (Once Off)	9780620325837	Berlut book
English Home Language	Coriolanus Absolution Othello (Shakespeare)	PDF	Will be uploaded onto tablets
Dramatic Arts	A Doll's House Woza Albert A Streetcar named Desire	PDF	Will be uploaded onto tablets



Geography	In Search of Mapwork Grade 10 to 12 (Each learner must have his/her own copy)	9780195984552	Oxford
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Grade 12

List of textbooks that must be selected on ITSI Platform

Subject	Title	ISBN	Publisher
English Home Language	Solutions for all English Home Language Grade 11 Learner's Book	9781431018611	Macmillan
Mathematics	Mind Action Series Mathematics Grade 12 Textbook NCAPS	9781869217532	Allcopy
Mathematical Literacy	Mind Action Series Mathematics Grade 12 Textbook NCAPS	9781869216191	Allcopy
Life Science	The Answer Series for Grade 12 (IEB)		Allcopy
Physical Science	Mind Action Series Physical Sciences Grade 12 Textbook Workbook, NCAPS		Allcopy
Business Studies	Consumo		Consumo
Information Technology	Exploring IT Grade 12 Scratch & Java Programming and IT is gr8! @ Grade 12 Theory	9780994659453 9781920535032	Funworks Study Opportunities
CAT (Computer Application Technologies)	Computers, part of your life Grade 12	9781920535100	Study Opportunities
History	Via Africa History Grade 12 Learner's Book	9781415444221	Via Afrika
Geography	Via Africa Geography Grade 12 Learner's Book	9781415444160	Via Afrika
Visual Art	Visual Art Grade 12	9781775810315	Future Managers
Dramatic Arts	Via Africa dramatic Arts Grade 12 Learner's Book	9781415452271	Via Afrika



Hard Copy Textbooks for Grade 12:

Subject	Title	ISBN	Publisher
Afrikaans First Additional Language	Toulopers & Hoopvol (two-in-one-book) and Afrikaans Taalgids	To be bought from school. Order form to be sent out by school (Once Off)	
English Home Language	English Handbook and Study Guide (Once off)	9780620325837	Berlut book
English Home Language	Anthony & Cleopatra The Dream House The Complete Poetry Resource (5 th Edition) and Essential Guide to the IEB English Exam (7 th Edition) 2019	PDF PDF 9780994658463 (To be ordered directly from the publishers)	Will be uploaded onto tablets The English Experience (info@englishexperience.co.za OR 011 786 6702)
Physical Science	Mind Action Series Physical Sciences Grade 12 Textbook Workbook, NCAPS	9781869215392	Allcopy
Dramatic Arts	Caucasian Chalk Circle Green Man Flashing Sizwe Bansi is dead	PDF Hard Copy	Will be uploaded onto tablet
Geography	In Search of Mapwork Grade 10 to 12 (Each learner must have his/her own copy)	9780195984552	Oxford
Accounting	New Era Accounting Grade 12 Learners Book New Era Accounting Grade 12 Exercise Book	9781775850137 9781775850151	New Generation Publishers Available from Protea Book Shop

9. IT AND DEVICE POLICY

Tablets:

As we follow a “bring-your-own-device”-policy at school and the device is not the school’s property, we ask the following from pupils and parents:

- As tablets are used for educational purposes only at school.
- We are allowed to manage the ‘space’ on a tablet.



- If there is anything hindering textbooks, resources or anything that needs to be downloaded from downloading, the school may ask the pupil to delete this.
- To support this, we give pupils the guideline to only have one or two games on their tablets because the 'space' on the tablet is not easily managed.

More information can be found in the School's ICT and Device policy.

Cell phones:

If a pupil has a cell phone and brings it to school, it must be switched off and hidden away in the pupil's school bag.

If and when a pupil is caught using his or her cell phone, it will be confiscated. A direct detention will be given without a demerit. The parent/s will be informed and will be asked to come and fetch it from school.

More information can be found in the School's ICT and Device policy.

Classroom practice:

- All devices are to be used for educational purposes only during lesson time.
- All tablets must have a very good protective cover, not only a carry-bag.
- If a device is left at home or is not charged, the pupil remains responsible for completing all schoolwork as if they had use of their device.
- Pupils are responsible for ensuring their device is fully charged before the start of the school day.
- Devices should be brought to school each day unless a teacher instructs otherwise.
- Devices are only allowed to be switched on with the permission of a teacher
- Only when a teacher gives permission for the class or a pupil to connect to the Wi-Fi, pupils are allowed to be on the Wi-Fi.
- After resources have been downloaded, the Wi-Fi must be switched off.
- NO SIM cards are allowed in iPad/tablets.
- Sound must be muted at all times unless permission is obtained from the teacher.
- Games are not allowed to be played during any curriculum activity, nor before or after school hours.
- No social networking/or listening to music are allowed at school on devices before, during or after school.
- No photos are to be taken during lessons, except with the permission of the teacher.
- Pupils must ensure that they do not lose work due to mechanical failure or accidental deletion. Device malfunctions are not an acceptable excuse for not submitting work.
- Use of devices during the school day is at the discretion of teachers and staff. Pupils must use devices as directed by their teacher.
- The use of a device is not to be a distraction in any way to Teachers or pupils and may not disrupt teaching in any way.



- Students may not use their devices to communicate with each other during class time, such as email, chat messaging and similar.
- Students should always turn off and secure their device after completing their work to protect their information.
- For security purposes, learners are allowed to have a password on their devices, but it must be given to a teacher or the ITSI consultant on request without any hesitation.
- Pupils are allowed to be on their devices after school ONLY when they are busy doing homework in the area allocated for that purpose.
- The use of Cell phones at school is not allowed.
- Cell phones need to be switched off and stored in a safe place and only used after school in order to contact parents.

It will be expected of all pupils and parents to sign an IT and Device Policy to ensure that everybody abides to the rules. This signed policy will be kept at school.

10. SUBJECTS

10.1 ACADEMIC SUBJECTS – GRADES 10 TO 12:

Compulsory subjects

- English
- *Afrikaans
- Mathematics or Mathematical Literacy
- Life Orientation
- ***Immigrants:** Needs to choose another seventh subject in the place of Afrikaans and find an outside SACE registered teacher to teach the subject. Marks gained for assessments, etc. to be sent to the school for report purposes.

Choice subjects

- Geography
- History
- Life Sciences (Biology)
- Physical Sciences (Science)
- Business Studies
- Accounting
- Computer Applications Technology (CAT)
- Information Technology (IT)
- Visual Arts
- Dramatic Arts



10.2 ACADEMIC SUPPORT AND EXTENSION:

- Support teaching sessions
- Mathematics extension classes
- Study skills courses
- Olympiads
- Power studying Courses
- Preparation for National Benchmarking Tests (for university entrance)
- Grade-specific assessments
- Entrepreneurship

11. ASSESSMENT

SBA (School Based Assessment) gives teachers the opportunity to assess pupils continuously in order for them to reach their full potential. It consists of:

- Class tests
- Spelling test
- Dictation
- Oral conversations – formal and informal (prepared and unprepared)
- Comprehension
- Creative Writing
- Reading (prepared and unprepared)
- Mental Maths
- Class projects
- Research
- Interacting in the classroom
- Any other appropriate assessment tools

Formal tests and examinations (formal assessment) are written on a regular basis and these marks make up a significant percentage of the pupil's final mark. Tests and exams promote responsibility and time management.

A test series is written during the terms 1 and 3, while exams are written in terms 2 and 4. Pre-scheduled class tests will be written on a Thursday during the test period in the third term.

Informal class tests are also written throughout the year. A doctor's certificate must be handed in if a learner is absent for a test or exam OR prior formal arrangement/permission from the Head of School. Arrangements must be made to write the test as soon as possible -preferably the day when the learner is back at school. No test will be all written without the necessary documents (doctor's certificate or email from the headmaster). If parents/pupils fail to comply with these arrangements, the pupil will receive a '0' for the test.



ASSESSMENT CALCULATIONS PER SUBJECT

The assessment calculations per subject is available from school on enquiry.

12. PRIZE GIVING

At the end of each year we celebrate our pupil's achievements during our Prize-Giving. Each pupil receives a character certificate and certificate/s for any other achievements in academics, sport and culture.

13. CONCERT

As we view a concert as a social, emotional and academic skill, taking part in a concert/review/play/etc. is compulsory. It has educational value regarding pupil's growth and development in the above-mentioned areas of their lives.

Grade 8-12 will be responsible for the production in 2019. Concerts will take place every 2/3 years and a compulsory participation fee (determined each year) will be payable to the school.

14. ADVENTURE CAMPS AND EDUCATIONAL ACTIVITIES

The Adventure Camp is an absolute highlight of the year. This is considered a self-development and enrichment opportunity for our pupils. It is a **compulsory** event for all pupils. The costs of these camps **are not included in the school fees**. These camps take place in the last week of the 1st term or the 1st week of term 2 for our Grade 7, 9 and 10 pupils. These camps take place in the first week of the 1st term for our Grade 8 pupils.

Grade	Focus	Duration	Activities
10	Bonding Camps	2 Nights	<ul style="list-style-type: none">• Friendship relationships with the opposite sex• Getting out of own comfort zone
11	Leadership	TBC	<ul style="list-style-type: none">• TBC

Other important educational activities include:

- Interest Research Project (Physical Science and Life Science Students)
- Public Speaking (Afrikaans and English) – Compulsory in the classroom
- Radikale Redenaars – (for those who received 80+% at the Gala Evenings)
- Talent Evenings
- Creative and Expressive Arts



- Easter- and Ascension Day Celebrations
- Creativity Afternoons
- Hartbeespoort / Hartiwood Art Festival
- Dream Team Awards

15. SCHOOL HOURS

The school hours for Gr. 10 is as follow:

Gr. 10:	Monday to Friday	07:30 – 13:47
Administrative Offices Monday to Friday		07:30 – 15:30
School – staff member on duty before school		07:00
School – staff member on duty after school		14:30

16. STATIONERY (Items used on a continuous basis)

Gr. 10		
Description		Qty Required
Clutch Pencil 0.5mm and		2
Lead HB 0.5mm OR		2
Pencil HB		10
Sharpener 1-Hole Metal		1
Eraser Large		2
Ruler Shatterproof 30cm		2
Bic Orange Fine Point Blue Pen		5
Scissors 165mm Orange Handle		1
Pritt Glue Stick Jumbo 43g		3
Bantex Shuttle Pencil Box (2 compartment 335x115x46mm)		1
Tissues 200's		5
A4 80g Photocopy Paper White 500's Box		1



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A4 96p 1 Quire Feint & Margin Counter Book (JD160) (Hard Cover)	4
A4 72p Feint and Margin Book	3
A4 32p Feint and Margin Book	3
Report Folder Black	
Report Folder Blue	
Report Folder Red	
Report Folder Green	
Report Folder Purple	
Report Folder Pink	
Report Folder White	
Report Folder Orange	
Report Folder Grey	
Report Folder Yellow	
A4 160g Assorted Bright Board 50's	1
Colouring Pencils 12's Full Length	1
Highlighters Wallet of 4 Assorted Colours	1
Ballpoint Pens Assorted 10s wallet	1
Library Book Bag Clear Waterproof & Zip 360mmx260mm	9
Maths Set 11 Piece (Oxford)	1
Scientific calculator: Casio FX-82 ZA	1
A5 Diary Soft Cover 2018 (compulsory)	1
A4 Display Book 20 Pocket	1
Dictionary Oxford SA Concise 2 nd edition 8041 (Once off)	1
Dictionary Pharos tweetalige/Bilingual (ISBN 978 1 86890 128 9) (Once off)	1
Physical Science	
A4 72p Feint & Margin Book	1
Life Science	
A4 72p Feint & Margin Book	1
Geography	



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A4 72p Feint & Margin Book	1
History	
A4 72p Feint & Margin Book	1
IT	
A4 72p Feint & Margin Book	1
CAT	
A4 72p Feint & Margin Book	1
Accounting	
A4 72p Feint & Margin Book	1
A4 72p Accounting 8 Column Journal Book	1
Business Studies	
A4 96p Feint & Margin Hard Cover Book	1
Visual Arts	
A4 96p Feint & Margin Hard Cover Book	1
Dramatic Arts	
A4 96p Feint & Margin Hard Cover Book	1
AP Maths	
A4 96p Feint & Margin Hard Cover Book	1
Art supplies (Replenish when necessary)	
Colouring Pencils 12s	1
A3 Sketch Pad 100g 60 Sheets	1
Kneadable Eraser	1
Pencil 2B	1
Pencil 4B	1
Pencil 6 B	1
Acrylic Paint Set of 6 x 75ml	1
Oil Pastels Fine 25's	1
Black Permanent Marker Fine Bullet Artline	1
Arts & Crafts White Glue 100ml (Dry Clear)	1



Scrap Album 40p Stapled Thick Blue Paper	1
Wet wipes (replenish regularly)	1
Report Folder Orange	1
Kitchen Towel 2ply	2
Fineliner Wallet of 4 (Optional)	1
Nylon Paint Brush #0 Round	1
Nylon Paint Brush #4, 6 & 8	1
Ice Cream Tub 2 Litre	1
Face Cloth	1
Canvas Panel Flat on Stable Board (A3 size)	1
A4 Pad 190gsm Watercolour Pad 24 sheets	4
Optional: Set of Steadler triplus fineliners (dry safe) colour pens.	1

It is important to make sure that your child has a complete set of stationery at the start of each term.

17. CONCLUSION

We, as teachers dream of guiding our pupils, within the will of God, to live our motto:

“KNOWLEDGE AND EXCELLENCE COVERED BY THE WAVE OF GOD’S GLORY”

ROOTED IN FAITH