



CRITERIA TO OPENING SCHOOLS BASED ON DECONCENTRATING AND SOCIAL DISTANCING IN SCHOOLS AND OFFICES GUIDELINES

The checklist must be completed by the school principal and confirmed by the delegated official monitoring the school. Any of the criteria indicated by a red colour after a "NO" response indicates a compulsory requirement that if not met, a school cannot open. The determination of the reopening of a school is therefore not determined by the aggregation and averaging of mandatory criteria. One compulsory criteria is enough to allow the school remain closed

NAME OF PROVINCE: NORTH WEST

DISTRICT: BOJANALA

CIRCUIT: KWENA

NAME OF SCHOOL: PLG HARTBEEPOORT ACADEMY

EMIS NO.: 600105380

GRADES OPENING: GRADE 7,8,9 AND 10,11,12

DATE OPENING: 1 JUNE 2020

NAME OF PRINCIPAL: MR PHILLIP DE BRUYN

NAME OF CIRCUIT MANAGER:

CRITERIA AND CHECKLIST FOR THE RE-OPENING OF SCHOOLS

| STAFFING AND CURRICULUM | COMPULSORY CRITERIA | IMPLEMENTATION DATE | N/A | YES | NO | DECISION IF NO | REVISED IMPLEMENTATION DATE | REVISED OPENING DATE |
|-------------------------|---|---------------------|-----|-----|----|----------------|-----------------------------|----------------------|
| | The school has re-worked the school's time-table in line with the department's recovery plan, curriculum reorganisation and trimming | 4-5 May | | YES | | | | |
| | The annual teaching plan has been reorganised | 4-5 May | | YES | | | | |
| | There are teachers available to teach all resuming classes according to curriculum reorganisation and trimming | 4-5 May | | YES | | | | |
| | Teachers with comorbidities identified by the DH (teachers with pre medical conditions such as asthma, diabetes, hypertension) have been identified for leave or substitution | 4-5 May | | YES | | | | |
| | The school has a monitoring programme for teachers during breaks to prevent learners from congregating | 4-5 May | | YES | | | | |
| | There is a strategy to have teachers that present with raised temperature isolated and tested | 4-5 May | | YES | | | | |
| | There is a plan to support progressed and weak learners e.g. extra-classes and incubation camps | 4-5 May | | YES | | | | |

| BASIC SANITISING AND HYGIENE | COMPULSORY CRITERIA | IMPLEMENTATION DATE | N/A | YES | NO | DECISION IF NO | REVISED IMPLEMENTATION DATE | REVISED OPENING DATE |
|------------------------------|--|---------------------|-----|-----|----|----------------|-----------------------------|----------------------|
| | Temperature Test Kits have been made available | 4-5 May | | YES | | | | |
| | Hygiene and Sanitisation Packages have been made available | 4-5 May | | YES | | | | |
| | There is adequate water supply | 4-5 May | | YES | | | | |
| | There is anti-bacterial hand soaps and paper towels in strategic positions in the schools | 4-5 May | | YES | | | | |
| | There is a plan available and key personnel identified to conduct screening for every teacher, learner and visitor entering the school | 4-5 May | | YES | | | | |
| | There is a plan to enforce the sanitisation of hands at the gate for teachers, learners and visitors entering the school premises and insist on the wearing of masks | 4-5 May | | YES | | | | |
| | The school has been biologically cleaned | 4-5 May | | YES | | | | |
| | The school is able to clean and disinfect classrooms and ablution blocks at least twice daily | 4-5 May | | YES | | | | |
| | There is a monitoring programme during breaks to prevent learners from congregating | 4-5 May | | YES | | | | |

| SCHOOL INFRASTRUCTURE | COMPULSORY CRITERIA | IMPLEMENTATION DATE | N/A | YES | NO | DECISION IF NO | REVISED IMPLEMENTATION DATE | REVISED OPENING DATE |
|-----------------------|--|---------------------|-----|-----|----|----------------|-----------------------------|----------------------|
| | | | | | | | | |
| | There are enough desks to allow for social distancing | 4-5 May | | YES | | | | |
| | The school has floor plans to class indicating available furniture and spacing for social distancing | 4-5 May | | YES | | | | |
| | Windows and desks etc. are in proper condition | 4-5 May | | YES | | | | |
| | There is a strategy to limit entrances to the school to ensure that all teachers, learners and visitors are screened | 4-5 May | | YES | | | | |
| | There is available accommodation for teachers and learners that present with raised temperature isolated and tested | 4-5 May | | YES | | | | |

| SCHOLAR TRANSPORT | COMPULSORY CRITERIA | IMPLEMENTATION DATE | N/A | YES | NO | DECISION IF NO | REVISED IMPLEMENTATION DATE | REVISED OPENING DATE |
|-------------------|---|---------------------|-----|-----|----|----------------|-----------------------------|----------------------|
| | | | | | | | | |
| | The school has a plan to monitor scholar transport to ensure that there are distances between learner in a bus | 4-5 May | | YES | | | | |
| | There is a plan to verify that buses to the school have been sanitised | 4-5 May | N/A | | | | | |
| | There is a plan to address private scholar transport providers to adhere to the Department of Transport Regulations of 70% capacity and a maximum of 3 people in private cars | 4-5 May | | YES | | | | |

| ORIENTATION OF STAFF AND LEARNERS | COMPULSORY CRITERIA | IMPLEMENTATION DATE | N/A | YES | NO | DECISION IF NO | REVISED IMPLEMENTATION DATE | REVISED OPENING DATE |
|-----------------------------------|---|---------------------|-----|-----|----|----------------|-----------------------------|----------------------|
| | | | | | | | | |
| | All Regulations Guidelines, video clips and information booklet have been received | 4-5 May | | YES | | | | |
| | Teachers have been trained on their roles related to assistance of learners to protect themselves while in school | 4-5 May | | YES | | | | |
| | There are Post Signs across the school and classrooms encouraging good hygiene practices | 4-5 May | | YES | | | | |
| | There are plans for the orientation of learners to protect themselves while in school | 4-5 May | | YES | | | | |

| SCHOOL NUTRITION PROGRAMME | COMPULSORY CRITERIA | IMPLIMENTATION DATE | N/A | YES | NO | DECISION IF NO | REVISED IMPLEMENTATION DATE | REVISED OPENING DATE |
|----------------------------|---|---------------------|-----|-----|----|----------------|-----------------------------|----------------------|
| | The school ordered enough food for returning learners. | 4-5 May | N/A | | | | | |
| | There are enough food handlers to prepare and serve food accordingly | 4-5 May | N/A | | | | | |
| | There a feeding and monitoring plan that allows for social distancing during serving and eating | 4-5 May | N/A | | | | | |
| | Are the enough plates and utensils to avoid the sharing of food | 4-5 May | N/A | | | | | |
| | There a plan to avoid congregation of learners at the tuckshop during breaks | 4-5 May | N/A | YES | | | | |

| COMMUNICATION | COMPULSORY CRITERIA | IMPLIMENTATION DATE | N/A | YES | NO | DECISION IF NO | REVISED IMPLEMENTATION DATE | REVISED OPENING DATE |
|---------------|--|---------------------|-----|-----|----|----------------|-----------------------------|----------------------|
| | There is a plan to collect data on teacher and learners attendance and follow-up | 4-5 May | | YES | | | | |
| | There is a plan to report regularly on school activities and challenges around COVID 19 | 4-5 May | | YES | | | | |
| | There is a communication protocol to prevent the spread of fake news | 4-5 May | | YES | | | | |
| | There is a policy to protect teachers and learners from stigmatisation after testing positive to the COVID 19 | 4-5 May | | YES | | | | |
| | There is a communication strategy to disseminate information to teachers, learners, SGBs and parents through social media, newsletters and community radio as quickly and effective as possible. | 4-5 May | | YES | | | | |
| | There is a plan to make essential conduct details of the Department, Department of Health and the Department of Social Development available to the staff, learners, SGBs and parents | 4-5 May | | YES | | | | |

| PSYCHOSOCIAL SERVICES | COMPULSORY CRITERIA | IMPLIMENTATION DATE | N/A | YES | NO | DECISION IF NO | REVISED IMPLEMENTATION DATE | REVISED OPENING DATE |
|-----------------------|---|---------------------|-----|-----|----|----------------|-----------------------------|----------------------|
| | The School Based Support Team is functional | 4-5 May | | YES | | | | |
| | There are plans in place for the utilisation of school psychologists, District of psychologists from the Department of Social Development | 4-5 May | | YES | | | | |
| | There is a referral system within the school in place for teachers and learners to access psychosocial services | 4-5 May | | YES | | | | |
| | Contacts have been made with the Department of Social Development for common planning | 4-5 May | | YES | | | | |

| FOCUS AREA | COMPULSORY CRITERIA | IMPLIMENTATION DATE | N/A | YES | NO | DECISION IF NO | REVISED IMPLEMENTATION DATE | REVISED OPENING DATE |
|-------------------------------|---|---------------------|-----|-----|----|----------------|-----------------------------|----------------------|
| SCHOOL GOVERNING BODY SUPPORT | School policies are adapted where possible to make Regulations and Guidelines applicable to your school | May-June | | YES | | | | |
| | There is a policy to deal with stigmatisation | May-June | | YES | | | | |
| | The school budget is amended to shift funds from non-essentials to respond to the demands of Covid 19 | May-June | | YES | | | | |
| | There is a plan to utilise the maintenance budget to create a conducive learning environment | May-June | | YES | | | | |
| | All contracts for the hire and use of school facilities are suspended | May-June | | YES | | | | |
| | The selling of food by vendors at the school is suspended | May-June | | YES | | | | |
| | Regulate the transportation of learners by parent transport providers | May-June | | YES | | | | |

| FOCUS AREA | COMPULSORY CRITERIA | IMPLIMENTATION DATE | N/A | YES | NO | DECISION IF NO | REVISED IMPLEMENTATION DATE | REVISED OPENING DATE |
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| PARENTAL SUPPORT | To avoid unnecessary litigations have parents being made aware of the symptoms of COVID 19 and acknowledge in writing that they will: | May-June | | YES | | | | |
| | Report any suspicious COVID 19 symptoms immediately | May-June | | YES | | | | |
| | Enforce good hygiene practices such as washing and sanitising of hands, coughing, sneezing into a tissue paper or bent elbow | May-June | | YES | | | | |
| | Transport their child/children to school where possible or arrange transportation where children will be transported in smaller groups according to Regulation | May-June | | YES | | | | |
| | Discourage children from playing or forming groupings | May-June | | YES | | | | |
| | Ensure that the child leaves home with the provided sanitary bag and is wearing a face mask | May-June | | YES | | | | |
| | Make sure that their children's face masks are washed daily | May-June | | YES | | | | |
| | Provide a lunch pack where applicable to avoid children buying food from vendors or queuing at the tuckshop | May-June | | YES | | | | |
| | Collect their children immediately after class or ensure that the child is transported home immediately after school | May-June | | YES | | | | |
| | Adhere to all Regulations and Guidelines provided by the School and Government | May-June | | YES | | | | |

GENERAL

COMMENTS:

PRINCIPALS: 

CIRCUIT MANAGER:

PROVINCIAL OFFICIALS: N.W. Swarathhe

DATE: 29/05/2020

DATE:

DATE: 29 May 2020