



CRITERIA TO OPENING SCHOOLS BASED ON DECONCENTRATING AND SOCIAL DISTANCING IN SCHOOLS AND OFFICES GUIDELINES

The checklist must be completed by the school principal and confirmed by the delegated official monitoring the school. Any of the criteria indicated by a red colour after a "NO" response indicates a compulsory requirement that if not met, a school cannot open. The determination of the reopening of a school is therefore not determined by the aggregation and averaging of mandatory criteria. One compulsory criteria is enough to allow the school remain closed

NAME OF PROVINCE: NORTH WEST

DISTRICT: BOJANALA

CIRCUIT:

KWENA

NAME OF SCHOOL: PLG HARTBEEPOORT ACADEMY

EMIS NO.:

600105380

GRADES OPENING: GRADE 7,8,9 AND 10,11,12

DATE OPENING:

1 JUNE 2020

NAME OF PRINCIPAL: MR PHILLIP DE BRUYN

NAME OF CIRCUIT MANAGER:

CRITERIA AND CHECKLIST FOR THE RE-OPENING OF SCHOOLS

STAFFING AND CURRICULUM	COMPULSORY CRITERIA	IMPLIMENTATION DATE	N/A	YES	NO	DECISION IF NO	REVISED IMPLEMENTATION DATE	REVISED OPENING DATE
	The school has re-worked the school's time-table in line with the department's recovery plan, curriculum reorganisation and trimming	4-5 May		YES				
	The annual teaching plan has been reorganised	4-5 May		YES				
	There are teachers available to teach all resuming classes according to curriculum reorganisation and trimming	4-5 May		YES				
	Teachers with comorbidities identified by the DH (teachers with pre medical conditions such as asthma, diabetes, hypertension) have been identified for leave or substitution	4-5 May		YES				
	The school has a monitoring programme for teachers during breaks to prevent learners from congregating	4-5 May		YES				
	There is a strategy to have teachers that present with raised temperature isolated and tested	4-5 May		YES				
	There is a plan to support progressed and weak learners e.g. extra-classes and incubation camps	4-5 May		YES				

BASIC SANITISING AND HYGIENE	COMPULSORY CRITERIA	IMPLIMENTATION DATE	N/A	YES	NO	DECISION IF NO	REVISED IMPLEMENTATION DATE	REVISED OPENING DATE
	Temperature Test Kits have been made available	4-5 May		YES				
	Hygiene and Sanitisation Packages have been made available	4-5 May		YES				
	There is adequate water supply	4-5 May		YES				
	There is anti-bacterial hand soaps and paper towels in strategic positions in the schools	4-5 May		YES				
	There is a plan available and key personnel identified to conduct screening for every teacher, learner and visitor entering the school	4-5 May		YES				
	There is a plan to enforce the sanitisation of hands at the gate for teachers, learners and visitors entering the school premises and insist on the wearing of masks	4-5 May		YES				
	The school has been biologically cleaned	4-5 May		YES				
	The school is able to clean and disinfect classrooms and ablution blocks at least twice daily	4-5 May		YES				
	There is a monitoring programme during breaks to prevent learners from congregating	4-5 May		YES				

SCHOOL INFRASTRUCTURE	COMPULSORY CRITERIA	IMPLIMENTATION DATE	N/A	YES	NO	DECISION IF NO	REVISED IMPLEMENTATION DATE	REVISED OPENING DATE
	There are enough desks to allow for social distancing	4-5 May		YES				
	The school has floor plans to class indicating available furniture and spacing for social distancing	4-5 May		YES				
	Windows and desks etc. are in proper condition	4-5 May		YES				
	There is a strategy to limit entrances to the school to ensure that all teachers, learners and visitors are screened	4-5 May		YES				
	There is available accommodation for teachers and learners that present with raised temperature isolated and tested	4-5 May		YES				

SCHOLAR TRANSPORT	COMPULSORY CRITERIA	IMPLIMENTATION DATE	N/A	YES	NO	DECISION IF NO	REVISED IMPLEMENTATION DATE	REVISED OPENING DATE
	The school has a plan to monitor scholar transport to ensure that there are distances between learner in a bus	4-5 May		YES				
	There is a plan to verify that buses to the school have been sanitised	4-5 May	N/A					
	There is a plan to address private scholar transport providers to adhere to the Department of Transport Regulations of 70% capacity and a maximum of 3 people in private cars	4-5 May		YES				

ORIENTATION OF STAFF AND LEARNERS	COMPULSORY CRITERIA	IMPLIMENTATION DATE	N/A	YES	NO	DECISION IF NO	REVISED IMPLEMENTATION DATE	REVISED OPENING DATE
	All Regulations Guidelines, video clips and information booklet have been received	4-5 May		YES				
	Teachers have been trained on their roles related to assistance of learners to protect themselves while in school	4-5 May		YES				
	There are Post Signs across the school and classrooms encouraging good hygiene practices	4-5 May		YES				
	There are plans for the orientation of learners to protect themselves while in school	4-5 May		YES				

SCHOOL NUTRITION PROGRAMME	COMPULSORY CRITERIA	IMPLIMENTATION DATE	N/A	YES	NO	DECISION IF NO	REVISED IMPLEMENTATION DATE	REVISED OPENING DATE
	The school ordered enough food for returning learners	4-5 May	N/A					
	There are enough food handlers to prepare and serve food accordingly	4-5 May	N/A					
	There a feeding and monitoring plan that allows for social distancing during serving and eating	4-5 May	N/A					
	Are the enough plates and utensils to avoid the sharing of food	4-5 May	N/A					
	There a plan to avoid congregation of learners at the tuckshop during breaks	4-5 May	N/A	YES				

COMMUNICATION	COMPULSORY CRITERIA	IMPLIMENTATION DATE	N/A	YES	NO	DECISION IF NO	REVISED IMPLEMENTATION DATE	REVISED OPENING DATE
	There is a plan to collect data on teacher and learners attendance and follow-up	4-5 May		YES				
	There is a plan to report regularly on school activities and challenges around COVID 19	4-5 May		YES				
	There is a communication protocol to prevent the spread of fake news	4-5 May		YES				
	There is a policy to protect teachers and learners from stigmatisation after testing positive to the COVID 19	4-5 May		YES				
	There is a communication strategy to disseminate information to teachers, learners, SGBs and parents through social media, newsletters and community radio as quickly and effective as possible.	4-5 May		YES				
	There is a plan to make essential conduct details of the Department, Department of Health and the Department of Social Development available to the staff, learners, SGBs and parents	4-5 May		YES				


PSYCHOSOCIAL SERVICES	COMPULSORY CRITERIA	IMPLIMENTATION DATE	N/A	YES	NO	DECISION IF NO	REVISED IMPLEMENTATION DATE	REVISED OPENING DATE
	The School Based Support Team is functional	4-5 May		YES				
	There are plans in place for the utilisation of school psychologists, District of psychologists from the Department of Social Development	4-5 May		YES				
	There is a referral system within the school in place for teachers and learners to access psychosocial services	4-5 May		YES				
	Contacts have been made with the Department of Social Development for common planning	4-5 May		YES				

FOCUS AREA	COMPULSORY CRITERIA	IMPLIMENTATION DATE	N/A	YES	NO	DECISION IF NO	REVISED IMPLEMENTATION DATE	REVISED OPENING DATE
SCHOOL GOVERNING BODY SUPPORT	School policies are adapted where possible to make Regulations and Guidelines applicable to your school	May-June		YES				
	There is a policy to deal with stigmatisation	May-June		YES				
	The school budget is amended to shift funds from non-essentials to respond to the demands of Covid 19	May-June		YES				
	There is a plan to utilise the maintenance budget to create a conducive learning environment	May-June		YES				
	All contracts for the hire and use of school facilities are suspended	May-June		YES				
	The selling of food by vendors at the school is suspended	May-June		YES				
	Regulate the transportation of learners by parent transport providers	May-June		YES				

FOCUS AREA	COMPULSORY CRITERIA	IMPLIMENTATION DATE	N/A	YES	NO	DECISION IF NO	REVISED IMPLEMENTATION DATE	REVISED OPENING DATE
PARENTAL SUPPORT	To avoid unnecessary litigations have parents being made aware of the symptoms of COVID 19 and acknowledge in writing that they will:	May-June		YES				
	Report any suspicious COVID 19 symptoms immediately	May-June		YES				
	Enforce good hygiene practices such as washing and sanitising of hands, coughing, sneezing into a tissue paper or bent elbow	May-June		YES				
	Transport their child/children to school where possible or arrange transportation where children will be transported in smaller groups according to Regulation	May-June		YES				
	Discourage children from playing or forming groupings	May-June		YES				
	Ensure that the child leaves home with the provided sanitary bag and is wearing a face mask	May-June		YES				
	Make sure that their children's face masks are washed daily	May-June		YES				
	Provide a lunch pack where applicable to avoid children buying food from vendors or queuing at the tuckshop	May-June		YES				
	Collect their children immediately after class or ensure that the child is transported home immediately after school	May-June		YES				
	Adhere to all Regulations and Guidelines provided by the School and Government	May-June		YES				

GENERAL

COMMENTS:

PRINCIPALS: 

CIRCUIT MANAGER:

PROVINCIAL OFFICIALS: N.W. Swarathe

DATE: 29/05/2020

DATE:

29 May 2020